



Larry Franzella, Mayor
Jim Ruane, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Chris Pallas, Councilmember

AGENDA

CITY COUNCIL

REGULAR MEETING

January 11, 2005

Location: 1555 Crystal Springs Road (Senior Center) starting at 7:00 p.m.

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing in front of the microphone until recognized by Council. All regular Council meetings are recorded and televised on CATV Channel 11 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase cassette and video copies, access our web site at www.sanbruno.ca.gov and San Bruno residents may check out video copies at the Library. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodation for this meeting should notify us 48 hours prior to meeting. Notices, agendas, and records for or otherwise distributed to the public at a meeting of the City Council will be made available in appropriate alternative formats upon request by any person with a disability. Please make all requests to accommodate your disability to the City Clerk's Office 650-616-7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. ROLL CALL/PLEDGE OF ALLEGIANCE:

2. REVIEW OF AGENDA:

3. APPROVAL OF MINUTES: For the regular City Council meeting of December 14, 2004.

4. CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.

- a. Approve: Payroll** of December 17 & 31, 2004.
- b. Approve: Accounts Payable** of December 6, & 13, 2004. (Council Packets only, copy is available for review at the City Clerk's office)
- c. Accept: Reconciliation of General Ledger** to bank reports and the **Investment** reports dated November 30, 2004, by City Treasurer Karen Hornung.
- d. Adopt: Resolution** authorizing City Manager salary step increase pursuant to the City Manager's employment agreement.
- e. Accept: Letter** dated December 13, 2004, from Carol Bonner, Chair of the **Glen Avenue Annual Tree Lighting & Santa Arrival** event, thanking the Mayor and Councilmembers for their contribution in making this event a huge success.
- f. Approve: Authorize purchase and installation of a Storage Area Network** for the City's Computer System in the amount of \$75,775.
- g. Approve: Out of state travel** for CATV Director Gyaltsen and System Engineer Johnson to attend the **National Cable Television Cooperative Winter Educational Conference** in San Antonio, Texas on January 31 and February 1, 2005.

End of consent calendar

5. PUBLIC HEARINGS: (Notices have been published, posted, and mailed.) **None**

6. UNFINISHED BUSINESS: **None**

7. CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACT.

- a. Receive an overview and update of the City of San Bruno's **Aircraft Noise Insulation Program** from Carla Kell-Smith, Program Administrator.
- b. Terry Jackson, Interim Community Development Director and Carla Kell-Smith, Program Administrator recommends the City Council adopt resolution authorizing the City Manager to execute a contract with **G.E. Chen Construction Inc.**, for construction services for the Aircraft Noise Insulation Program, Federal Aviation Administration Grant AIP 3-06-0221-A1 – Phase 13. Introduction and roll call vote.
- c. Terry Jackson, Interim Community Development Director recommends the City Council adopt resolution authorizing the City Manager to execute a **Professional Services Agreement** with C. Kell-Smith & Associates, Inc., for the Aircraft Noise Insulation Program, Federal Aviation Administration Grant AIP 3-06-0221-29 Phase 14. Introduction and roll call vote.

8. COMMUNICATIONS: **None**

9. STAFF REPORTS:

- a. Finance Director O'Leary presents an oral **mid-year financial review** through 12/31/2004, for FY 2004-05 General Fund, Special Revenue Funds, and Enterprise Funds Budgets.
- b. City Manager Jackson recommends the City Council adopt resolution authorizing the City Manager to execute a contract for **Executive Recruitment** services and expenses in the amount not to exceed \$36,000. Introduction and roll call vote.

10. REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: **None**

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

(Three minutes/individuals, five minutes/groups in attendance) If you are unable to remain at meeting, inform City Clerk and he will request that Council consider your comments earlier. **Note:** It is Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. Brown Act prohibits Council from discussing or acting upon any matter not agendaized pursuant to State Law.

12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: **None**

13. NEW BUSINESS: Closed session regarding **City Attorney's performance evaluation.** (Gov't Code Section 54957, Personnel matters).

14. ADJOURNMENT: Meeting will adjourn to the next regular City Council meeting of Tuesday January 25, 2005, 7:00 p.m. at the Senior Center, at 1555 Crystal Springs Road.

“The City With a Heart”

Posted and mailed 01/06/2005